



BOROUGH OF RUSHMOOR

To the Mayor and Members of the Council,

YOU ARE HEREBY SUMMONED to attend a Meeting of the Council to be held at the Council Offices, Farnborough on **Thursday, 8th December, 2016 at 7.00 pm** for the transaction of the business set out on the Agenda given below.

A G E N D A

1. **MINUTES**

To confirm the Minutes of the Ordinary Meeting of the Council held on 6th October, 2016 (copy Minutes attached).

2. **MAYOR'S ANNOUNCEMENTS**

3. **STANDING ORDER 8 - QUESTIONS**

To receive any questions by Members submitted in pursuance of Standing Order 8 (3).

4. **NOTICES OF MOTION -**

(1) **Housing Provision -**

To consider the following Notice of Motion, which has been submitted by Cr. Maurice Sheehan pursuant to Standing Order 9 (1):

“This Council:

- believes all its residents should have access to affordable good quality housing and related services
- recognises that town centre regeneration is an opportunity for delivering high quality affordable housing
- welcomes the Government’s recent announcement to significantly increase house building across all sectors of the UK housing market and looks forward to the publication of the forthcoming White Paper
- recognises the value of a preventative approach to tackle homelessness locally
- will take full advantage of the recently announced changes in national housing policy when delivering its revised Housing and Homelessness Strategy.”

(2) **National Health Service –**

To consider the following Notice of Motion, which has been submitted by Cr. Frank Rust pursuant to Standing Order 9 (1):

"Aware of the dangers facing future funding of the National Health Service, this Council calls on the Frimley Sustainability and Transformation Plan (STP) to consult members as a matter of urgency about the gaps identified in the National Health Service locally, the priorities for the next five years, the initiatives in the next 18 months, the difficulties in recruiting staff, and the financing of plans going forward."

5. **QUESTIONS FOR THE CABINET**

To receive any questions by Members to Cabinet Members submitted in accordance with the Procedure Note.

6. **REPORTS OF CABINET AND COMMITTEES**

To receive and ask questions on the Reports of the following Meetings (copy reports attached):

Cabinet

18th October, 2016
15th November, 2016

Committees

Licensing and General Purposes
Development Management
Development Management

26th September, 2016
12th October, 2016
9th November, 2016

7. **REPORTS OF POLICY AND REVIEW PANELS**

To note the Reports of the following meetings of the Policy and Review Panels (copy reports attached):

Leisure and Youth
Environment
Corporate Services
Borough Services
Community

7th November, 2016
8th November, 2016
10th November, 2016
14th November, 2016
17th November, 2016

A.E. COLVER
Head of Democratic and Customer Services

Council Offices
Farnborough
Hampshire GU14 7JU

Wednesday 30 November 2016

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BOROUGH OF RUSHMOOR

MEETING OF THE BOROUGH COUNCIL held at the Council Offices,
Farnborough on Thursday, 6th October, 2016 at 7.00 p.m.

THE WORSHIPFUL THE MAYOR (CR. JACQUI M. VOSPER)
THE DEPUTY MAYOR (CR. SOPHIA CHOUDHARY, L.L.B.)

CR. MRS. D.B. BEDFORD	CR. B. JONES, M.Sc., A.R.C.S.,
CR. D.M.T. BELL	M.N.E.I.M.M.E., C.Eng., M.I.E.T.,
CR. T.D. BRIDGEMAN, B.A. (Hons.)	M.B.C.S., C.I.T.P.
CR. SUE CARTER	CR. G.B. LYON, B.A. (Oxon)
CR. M.S. CHOUDHARY, M.A.	CR. J.H. MARSH, C.Eng., M.I.Mech.E.
CR. D.E. CLIFFORD, M.P.A.,	CR. S.J. MASTERSON
M.C.M.I.	CR. P.J. MOYLE
CR. R. COOPER	CR. MARINA MUNRO
CR. LIZ CORPS, N.N.D., A.T.D.	CR. K.H. MUSCHAMP
CR. A.H. CRAWFORD, J.P., B.Sc.,	CR. A.R. NEWELL
A.R.C.S., Dip.Man. (Open).	a CR. J.J. PREECE
CR. P.I.C. CRERAR, B.A. (Hons.),	CR. M.J. ROBERTS, B.Sc., F.R.S.A.
M.Arch., M.A.	CR. P.F. RUST, A.I.M.E.E., M.I.S.M.
CR. K. DIBBLE, M.A.F.M., B.I.F.M.	CR. M.L. SHEEHAN
CR. SUE DIBBLE	CR. M.D. SMITH
CR. R.L.G. DIBBS	CR. M. STAPLEHURST
CR. JENNIFER M. EVANS, B.Sc.,	CR. L.A. TAYLOR
M.Sc.	CR. P.G. TAYLOR, A.C.I.B.
CR. D.S. GLADSTONE	CR. M.J. TENNANT, B.Sc.
CR. C.P. GRATTAN	CR. B.A. THOMAS
CR. BARBARA J. HURST, B.A., M.A.	CR. J.E. WOOLLEY, B.Sc., L.L.B., M.A.
CR. A. JACKMAN, B.Sc.	

a Honorary Alderman C. Balchin J.P.
a Honorary Alderman R.J. Debenham, M.B.E.
Honorary Alderman R.J. Kimber
a Honorary Alderman G.J. Woolger

An apology for absence was received on behalf of Cr. J.J. Preece.

Before the meeting was opened the meeting was led in prayers by the Mayor's Chaplain, Reverend Steve Stewart.

20. **MINUTES** –

Following an amendment to include attendance by Cr. M.J. Roberts, it was MOVED by Cr. D.E. Clifford; SECONDED by Cr. Barbara Hurst and

RESOLVED: That, the Minutes of the Ordinary Meeting of the Council held on 28th July, 2016 (copy having been circulated previously) be taken as read, approved and signed as a correct record.

21. **MAYOR'S ANNOUNCEMENTS –**

- (1) The Mayor reported that, on 14th August, both she and the Deputy Mayor had attended a Jalsa Salana event in East Worldham, Alton, which was the annual gathering of the Ahmadiyya Muslim community. This was a huge event held over several days which promoted peace, loyalty, freedom, equality and respect.
- (2) The Mayor reported that she had attended a street party in Farnborough on 21st August, which had been organised by residents to welcome back Phil Burgess, who was a member of the Great Britain silver medal winning team in the Rugby Sevens at the 2016 Olympics in Rio de Janeiro.
- (3) The Mayor reported that her Charity Committee had organised a charity cycle ride on 28th August in aid of the Mayor's Charities. It was estimated that £650 had been raised. The Mayor thanked all those who had organised and supported the event.
- (4) The Mayor reported that she had attended the Canal Zoners' National Service of Remembrance on 11th September at North Camp Methodist Church. Canal Zoners was an organisation for servicemen and women who had served in the Suez Canal Zone of Egypt in the late 1940s up to and including the Suez Crisis of 1956.
- (5) The Mayor advised Members that Aldershot and Farnborough's best gardeners had been celebrated at the Rushmoor in Bloom presentation evening held at Princes Hall on 12th September. It was noted that 2016 had been the 30th year of Rushmoor in Bloom. Awards had been presented in fourteen different categories, from best community garden to best garden to wildlife.

Members were advised that the Best Front Garden Award had gone to Linda Treadwell of Southampton Street in Farnborough and the Award for Best Community Garden had been given to the Blooming Marvellous Supported Adult Gardening Project at Aldershot Allotments for their kitchen garden entitled 'Vegetable Box'. This garden had been created and cared for by volunteers recovering from mental illness.

The Chairman's Award had been presented to Devereux House and recognised the home's continued support of Rushmoor in Bloom over its 30 year history, having entered the very first competition in 1986. The Mayor's Award, recognising the invaluable contribution made by one particular individual, went to Steve Betts from Veolia Environmental Services in recognition of his involvement in the planning and creation of Rushmoor's stunning floral displays.

In the Schools' competition, there had been seven categories, ranging from 'Mr. McGregor's Pot' to 'Best Edible Patch'. Park Primary School in Aldershot had won the Best School Grounds category and the 'Roald Dahl Adventures' category had been won by St. Bernadette's Primary School in Farnborough.

- (6) The Mayor advised Members that her Charity Golf Tournament had been held on 16th September at Southwood Golf Course in Farnborough. 20 teams had taken part, including TAG Farnborough Airport, Veolia Environmental Services, The Meads Shopping Centre and the Headquarters of Aldershot Garrison. All had helped to raise approximately £2,000 for the Mayor's Charities. The George Dawson had been won by the team representing both the Gurkha Golf Society and 10 The Queen's Own Gurkha Logistic Regiment. Despite the terrible weather the evening before the event, the day ended very well with beautiful sunshine and happy golfers.
- (7) The Mayor reported that she had attended the annual Battle of Britain Service of Remembrance at the North Camp Methodist Church on 18th September. After the Church Service, the Mayor had taken the salute at the March Past of RAF Association members and representatives from the local Air Training Corps Squadrons.
- (8) The Mayor advised Members that she would be holding a Christmas Afternoon Tea event on 25th November at the Council Offices. All were welcome to attend.
- (9) The Mayor also asked Members to note in their diaries that she would be holding a Charity Ball on Friday, 10th March 2017 at Princes Hall in Aldershot. Invitations would be sent out in the near future.

22. **STANDING ORDER 8 – QUESTIONS –**

The Mayor reported that no questions had been submitted in pursuance of Standing Order 8(3).

23. **NOTICE OF MOTION – PRE-PAYMENT METERS –**

The Council was asked to consider the following Motion, which had been submitted by Cr. R. Cooper in accordance with the provisions of Standing Order 9 (1). It was MOVED by Cr. R. Cooper; SECONDED by Cr. M.D. Smith - That

“This Council welcomes the Christians Against Poverty report “The Poor Pay More” that exposes the regressive pricing many Rushmoor residents face through pre-payment meters for energy.

The Council therefore:

- welcomes the Government's recent focus on this issue and calls for it to consider the report and its recommendations that pre-payment meter charges are reduced so that they are in line with regular tariffs;
- will press all providers of social housing in our Borough to give their tenants the option of moving from pre-payment meters to regular tariffs; and
- will seek to ensure that all social housing tenants are provided with energy saving advice to help them reduce their costs."

In introducing his Motion, Cr. Cooper tabled revised wording to the Motion, to add the following words to the penultimate sub-section

- “- will press all providers of social housing in our Borough to give their tenants the option of moving from pre-payment meters to regular tariffs **and that wherever possible that this should be without charge**; and”

Cr. Cooper stated that people on pre-payment meters paid more per year than those on regular tariffs. He referred to the Christians Against Poverty report 'The Poor Pay More' where it referred to 59% of people on pre-payment meters stating that they could not afford to heat their homes; 29% stated that they could not afford to cook all their food and 25% said that they could not afford to wash all their clothing. Cr. Cooper was of the opinion that energy companies should make available the same tariffs to all their customers and that customers should have the right of choice of supplier in the same way that non-pre-payment customers did.

During discussion, Members agreed with the general thrust of the Motion, however, it was pointed out that the vast majority of pre-payment meters were in place because of existing debt. It was also mentioned that it was not for social housing providers to decide what type of tariffs were to be given to tenants. It was explained that energy suppliers could install a pre-payment meter at any property if they wished and that they could do this without a landlord's permission. Such a decision remained entirely with the energy supplier. It was further explained that the tariff for pre-payment meters would be higher than other tariffs because the energy charges would incorporate an element of the debt that the customer owed and that pre-payment meter tariffs were invariably single rate tariffs. Members were advised that pre-payment meter customers could switch to another supplier, even if they had a debt with the current supplier. This was known as the debt assignment protocol.

It was noted that Ofgem had put in place new regulations for energy suppliers, which could result in customers saving money. However, under the new ruling, the users of pre-payment meters would still be paying more than those on other tariffs. Members were of the opinion that there was a need for the Government to intervene to eradicate the price differentials.

The comment was also made that the pre-payment meters were also in place in private housing as well as social housing. Members felt that the Council could have a role in providing advice and guidance for all pre-payment meter users, including via the Council's website. It was suggested that there should be a residents' support scheme to help vulnerable residents who did not have the funds to pay.

During the debate, it was suggested that the Motion should be referred to the Community Policy and Review Panel for more detailed investigation, including the fuel poverty issues.

The Motion was then put to the meeting. There voted FOR: 34; AGAINST: 0 and the Motion and the proposal to refer it to the Community Policy and Review Panel were **DECLARED CARRIED**.

NOTES:

- (1) Cr. Barbara Hurst declared a personal interest in this item as a Trustee on the Board of Rushmoor Citizens' Advice Bureaux and remained in the meeting during the discussion and voting thereon; and
- (2) Cr. Jennifer Evans declared a personal interest in this item as a Campaign Co-ordinator for the Rushmoor Citizens' Advice Bureaux and remained in the meeting during the discussion and voting thereon.

24. RECOMMENDATION OF THE CABINET –

Medium Term Financial Strategy 2016/17 – 2019/20

The Cabinet Member for Corporate Services (Cr. P.G. Taylor) introduced the Report of the Cabinet meeting held on 20th September, 2016, which recommended the adoption of the Medium Term Financial Strategy 2016/17 to 2019/20. It was **MOVED** by Cr. P.G. Taylor; **SECONDED** by Cr. D.E. Clifford - That the Medium Term Financial Strategy 2016/17 to 2019/20 be approved for adoption.

There voted: FOR: 27; AGAINST: 9 and the Recommendation was **DECLARED CARRIED**.

25. QUESTIONS FOR THE CABINET –

The Mayor reported that one question had been submitted.

- (1) Cr. A.H. Crawford asked a question of the Cabinet Member for Health and Housing about the need for a task and finish group to conduct a review to ensure that Council departments worked together to prevent the creation of "Dickensian doss-houses".

In response, Cr. Hurst stated that this matter would be referred to the private rental team for action. The team had powers to give landlords a time

limit in which to put matters right or to close down such properties, if required. Cr. Hurst undertook to provide a written response to a question regarding rogue landlords who do not have planning permission.

26. **REPORTS OF CABINET AND COMMITTEES –**

(1) **Cabinet –**

It was MOVED by Cr. D.E. Clifford; SECONDED by Cr. Sue Carter and

RESOLVED: That the Report of the Meeting of the Cabinet held on 26th July, 2016 (Para. Nos. 105 - 113) be received.

(2) **Cabinet –**

It was MOVED by Cr. D.E. Clifford; SECONDED by Cr. K.H. Muschamp and

RESOLVED: That the Report of the Meeting of the Cabinet held on 23rd August, 2016 (Para. Nos. 114 – 118) be received.

(3) **Cabinet –**

It was MOVED by Cr. D.E. Clifford; SECONDED by Cr. K.H. Muschamp and

RESOLVED: That the Report of the Meeting of the Cabinet held on 20th September, 2016 (Para. Nos. 119 – 132) be received.

(4) **Development Management Committee –**

It was MOVED by Cr. B.A. Thomas; SECONDED by Cr. J.H. Marsh and

RESOLVED: That the Report of the Meeting of the Development Management Committee held on 20th July, 2016 (Para. Nos. 133 – 138) be received.

(5) **Development Management Committee –**

It was MOVED by Cr. B.A. Thomas; SECONDED by Cr. J.H. Marsh and

RESOLVED: That the Report of the Meeting of the Development Management Committee held on 17th August, 2016 (Para. Nos. 139 – 143) be received.

(6) **Development Management Committee –**

It was **MOVED** by Cr. J.H. Marsh; **SECONDED** by Cr. R.M. Cooper and

RESOLVED: That the Report of the Meeting of the Development Management Committee held on 14th September, 2016 (Para. Nos. 144 – 152) be received.

27. **REPORTS OF POLICY AND REVIEW PANELS –**

RESOLVED: That the Reports of the undermentioned meetings of the Policy and Review Panels be received:

POLICY AND REVIEW PANEL	DATE OF MEETING	PARA. NOS. RECEIVED
Corporate Services	5th July, 2016	153 - 159
Leisure and Youth	5th September, 2016	160 – 162
Environment	6th September, 2016	163 – 171
Corporate Services	8th September, 2016	172 – 175
Borough Services	12th September, 2016	176 – 181
Community	15th September, 2016	182 – 185

The Meeting closed at 8.50 p.m.

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CABINET

Tuesday, 18th October, 2016 at 7.00 p.m.
at the Council Offices, Farnborough

Councillor D.E. Clifford (Leader of the Council)
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and
Regulation Portfolio)

Councillor Sue Carter (Leisure and Youth Portfolio)
Councillor Barbara Hurst (Health and Housing Portfolio)
Councillor G.B. Lyon (Concessions and Community Support Portfolio)
Councillor P.G. Taylor (Corporate Services Portfolio)
Councillor M.J. Tennant (Environment and Service Delivery Portfolio)

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **1st November, 2016**.

186. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 20th September, 2016 were confirmed and signed by the Chairman.

187. **CONTRACTOR ANNUAL SERVICE PLANS 2016/17 –**
(Environment and Service Delivery/Leisure and Youth)

(1) **Places for People Leisure –**

The Cabinet received the Head of Community and Environmental Services' Report No. COMM1620 and the Places for People (PfP) Leisure Service Update 2016/17. The Report advised that PfP had performed well on the contract during the previous year. PfP and the Council had continued to work in partnership on initiatives, including the Megarider bus ticket and £1 summer holiday swimming.

Duncan Mackay, the local Contract Manager, attended the meeting to present the Leisure Service Update 2016/17. It was reported that this document had been updated and renamed from the previous year and now provided a more concise reflection of PfP's activities over the period. The Update reported on a number of highlights that had been achieved during 2015/16, including that Farnborough Leisure Centre had achieved an 'Excellent' Quest accreditation and Aldershot Indoor Pools had achieved a 'Good' Quest accreditation. In particular, Aldershot Lido had shown a 153% increase in visits compared to the previous year. It was felt that the introduction of a range of incentives that had been drawn up jointly with the Council and the Friends of the Aldershot Lido Group had been well received and had been factors in this improvement. It was also noted that the percentage of local people using the facility had increased. There had been

around £615,000 of investment in the leisure facilities at Farnborough Leisure Centre and Aldershot Pools, including £72,000 spent on replacement IT facilities and £60,000 on the refurbishment of the children's soft play area at Farnborough Leisure Centre. PfP had used social media increasingly to contact existing and potential new customers and the company were grateful for the support of the Council's Communications Team in this respect. The main issues for 2016/17 included an upgrade to the gym at the Farnborough Leisure Centre and the launch of a new website and a wellness app.

The Cabinet welcomed the Service Update and the quality of service provided by PfP in Aldershot and Farnborough. Members considered it important that the local Clinical Commissioning Group should routinely refer clients to PfP's facilities to engage with programmes around healthier living, especially in relation to obesity. It was agreed that the Chairman of the Health and Wellbeing Partnership would be contacted in this respect. It was also requested that information collected from customers in surveys by PfP should be shared with the Council, subject to data protection considerations.

The Cabinet RESOLVED that the Places for People Leisure Service Update 2016/17, as set out in the Head of Community and Environmental Services' Report No. COMM1620, be endorsed.

(2) **Veolia –**

The Cabinet received the Head of Community and Environmental Services' Report No. COMM1621 and Veolia's Annual Progress Report 2016. Members were reminded that the current contract was due to end in July 2017. Highlights in the Report included that missed bin reports had been well within target levels, litter collection had been very good and the Council's grounds had continued to be maintained to a very high standard, in particular with the annual bedding and hanging basket displays.

Rob Noble, who had taken over from John Stockings as Veolia's Contract Manager, attended the meeting to present the Progress Report. The Cabinet was advised that the recycling rate had remained steady at around 26% and that it was hoped that initiatives, such as the introduction of more recycling in relation to street cleansing, particularly in the town centres, would lead to an increase in this rate. Members heard that 2016 had seen a decrease in the number of accidents at work and there had also been a reduction in the number of unsafe acts observed during monitoring exercises. It was explained that, where capacity allowed, Veolia would carry out duties above and beyond the requirements of the contract, such as in the carrying out of weed control in some alleyways. The company continued to support community events, such as the Victoria Day Parade in Aldershot and the Donkey Derby in Farnborough. Veolia had been working towards employees cross training on all aspects of the contract and it was felt that this had provided a more joined up service. Initiatives for 2016/17 included the continuation of the up skilling of Veolia's staff to provide an increasingly comprehensive service to the Council and the residents of Rushmoor.

The Cabinet was satisfied at the level of service provided by Veolia under the contract and discussed many aspects of the Progress Report, including initiatives to improve recycling rates and issues around the removal of fly tipping.

The Cabinet RESOLVED that Veolia's Annual Progress Report 2016, as set out in the Head of Community and Environmental Services' Report No. COMM1621, be endorsed.

188. COUNCIL TAX SUPPORT SCHEME – CONSULTATION –
(Concessions and Community Support)

The Cabinet considered the Head of Financial Services' Report No. FIN1621, which set out a proposal to undertake a public consultation in respect of the Council's Council Tax Support Scheme in order to inform any decision to review or amend the Scheme for the 2017/18 financial year.

Members were reminded that local authorities had been developing their own Council Tax Support Schemes since April 2013. The Council had, following a consultation exercise, introduced a number of changes to its Scheme in April 2016. These changes included increasing the minimum contribution from 8% to 10% and reducing the savings threshold from £16,000 to £6,000. It was reported that Rushmoor's Scheme had proved effective and Council Tax collection rates had remained high, although those rates had dropped by 0.4% over the previous two years. It was felt that the effect of these changes should be measured over a full year before proposing other significant alterations to the Scheme. However, it was proposed to consult in respect of relatively small changes that would keep Rushmoor's Scheme in line with Government changes to other welfare benefits. Members were informed that the Council's Welfare Reform Task and Finish Group had considered a number of options for changes as a consequence of the Government's broader changes and these were set out in the Report. It was agreed to consult on an additional item relating to post graduate loans, which had been announced since the Report had been written.

The Cabinet RESOLVED that

- (i) the undertaking of public consultation on options around the Council's Council Tax Support Scheme, as set out in the Head of Financial Services' Report No. FIN1621 and amended at the Meeting, be approved;
- (ii) the proposals on aligning with the two dependent children rule, as set out in the Report, be included if sufficient information on the Government's plans to introduce this to other benefits is available by the commencement of the consultation exercise;
- (iii) the Head of Financial Services, in consultation with the Cabinet Member for Concessions and Community Support and following

discussion with the Welfare Reform Task and Finish Group, be authorised to agree the details of the consultation paper; and

- (iv) the outcome of the consultation and any subsequent proposals be reported to the Cabinet during January 2017.

189. **PARKING STRATEGY MEMBER WORKING GROUP –**
(Corporate Services)

The Cabinet considered the Corporate Director's Report No. CD1605 which proposed the establishment of a Member Working Group to support the delivery of the Council's new Parking Strategy.

The Cabinet RESOLVED that

- (i) the establishment of a Parking Strategy Member Working Group be approved;
- (ii) the Terms of Reference for the new Group, as set out in the Corporate Director's Report No. CD1605, be endorsed; and
- (iii) the Head of Democratic and Customer Services, in consultation with the Political Group Leaders, be authorised to make six appointments to the Group in accordance with political representation, to include the Cabinet Member for Environment and Service Delivery (Cr. M.J. Tennant) and the Chairman of the Aldershot Regeneration Group (Cr. M.L. Sheehan).

NOTE: Further to Resolution (iii) above, the Cabinet endorsed an increase in the membership to seven Members (4 Conservative: 2 Labour: 1 UKIP).

The Meeting closed at 8.52 p.m.

D.E. CLIFFORD
LEADER OF THE COUNCIL

CABINET

***Tuesday, 15th November, 2016 at 7.00 p.m.
at the Council Offices, Farnborough***

Councillor D.E. Clifford (Leader of the Council)
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and
Regulation Portfolio)

a Councillor Sue Carter (Leisure and Youth Portfolio)
Councillor Barbara Hurst (Health and Housing Portfolio)
a Councillor G.B. Lyon (Concessions and Community Support Portfolio)
Councillor P.G. Taylor (Corporate Services Portfolio)
Councillor M.J. Tennant (Environment and Service Delivery Portfolio)

Apologies for absence were submitted on behalf of Councillors Sue Carter and G.B. Lyon.

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **29th November, 2016**.

190. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 18th October, 2016 were confirmed and signed by the Chairman.

191. **FINANCIAL MATTERS –** (Corporate Services)

(1) **Revenue Budget Monitoring and Forecasting 2016/17 – Position at October, 2016 –**

The Cabinet considered the Head of Financial Services' Report No. FIN1622, which set out the anticipated financial position for 2016/17, based on the monitoring exercise carried out during October 2016. It was reported that the general fund balance continued to show a marked improvement of over £0.5 million, which had taken the balance from £1.492 million as shown in the budget to £2 million, which was at the top of the range set out in the Medium Term Financial Strategy. The Report explained that the two large variances in relation to markets and car parking, which had been reported previously, had been reduced significantly following action taken by Services.

The Cabinet RESOLVED that the latest Revenue Budget monitoring position, as set out in the Head of Financial Services' Report No. FIN1622, be noted.

(2) **Capital Programme Monitoring and Forecasting 2016/17 – Position at October, 2016 –**

The Cabinet received the Head of Financial Services' Report No. FIN1623, which provided the latest forecast regarding the Council's Capital Programme for 2016/17, based on the monitoring exercise carried out during October 2016. The Report advised that the approved Capital Programme for 2016/17 totalled £34,960,000. This figure included several significant property acquisitions, slippage from the previous financial year and urgent repair works to Council owned property. Members were informed that the Council's Asset Management Group was to be reviewed and this would help to identify and monitor such repair works. The recent monitoring exercise had identified that, due to a number of slippages and underspends, the forecasted outturn was approximately £27,547,000, with a forecasted shortfall of £7,413,000 against the approved Programme. The identified areas of slippage included works at Aldershot Railway Station, under the Activation Aldershot scheme, and works at the new Council depot site.

The Cabinet RESOLVED that the latest Capital Programme monitoring position, as set out in the Head of Financial Services' Report No. FIN1623, be noted.

192. **METHODOLOGY FOR THE ANNUAL REVIEW OF FEES AND CHARGES – (Corporate Services)**

The Cabinet considered the Head of Financial Services' Report No. FIN1624, which set out a proposed methodology to be applied in future years in relation to setting the level of fees and charges for Council services.

The Cabinet was informed that the proposal sought to publish all fees and charges levied by the Council in a single document for the first time. It was also proposed that, where appropriate, a single measure of inflation would be applied on an annual basis, which was aimed at standardising fee setting across the Council. It was recommended that the most appropriate measure to choose would be the Retail Price Index, specifically the RPIx index.

The Cabinet discussed the proposal and considered whether, in light of the principles of the Council's 8 Point Plan, it would be appropriate to apply an accelerator to any inflationary increase, with a view to increasing income. It was agreed that officers would assess and report back on the implications of such a measure.

The Cabinet RESOLVED that

- (i) the process for an annual review of the Council's fees and charges, as set out in the Head of Financial Services' Report No. FIN1624, be approved;

- (ii) the various methodologies set out in Appendix 1 of the Report be approved as a basis for uplifting the Council's fees and charges;
- (iii) the adoption of the application of RPIx as the measure of inflation to be applied where an annual inflationary uplift is specified, to be applied from the first day of each financial year based on the previous financial year's September twelve month index as published by the Office for National Statistics, be approved; and
- (iv) where an inflationary uplift has been recommended, the uplifted charges be approved for implementation from 1st April, 2017.

193. **CAPITAL GRANTS TO REGISTERED PROVIDERS OF SOCIAL HOUSING –**
(Health and Housing)

The Cabinet considered the Head of Environmental Health and Housing's Report No. EHH1622, which proposed changes to the way in which grant was used, with a view to maximising the number of lettings available and contributing to reducing the Council's temporary accommodation costs.

The Report set out the details of the proposed changes and the Cabinet agreed that these would enable the Council to move more swiftly in making grant awards.

The Cabinet RESOLVED that

- (i) the principle of using the Council's resources to help meet housing needs and make best use of the social housing stock, as set out in the Head of Environmental Health and Housing's Report No. EHH1622, be approved;
- (ii) authority to grant award decisions of £30,000 or lower be delegated to the Head of Environmental Health and Housing, in consultation with the Cabinet Member for Health and Housing; and
- (iii) authority to agree a grant administration scheme be delegated to the Head of Environmental Health and Housing, in consultation with the Cabinet Member for Health and Housing.

194. **SAVINGS AND EFFICIENCIES IN DEVELOPMENT MANAGEMENT –**
(Business, Safety and Regulation)

The Cabinet considered the Head of Planning's Report No. PLN1642, which proposed the implementation of changes to ways of working within Planning's Development Management Team to achieve sustainable reductions in expenditure and to secure additional income to help to cover the costs of the service.

The proposed changes were set out in the Report and were focussed on a reduction in advertising in the local newspaper, an increase in charges to solicitors and paralegals and the introduction of charging for pre-application advice. It was reported that this had been discussed at the Development Management Committee meeting on 9th November, 2016 and Members had shown broad support for the proposals. The Cabinet was also supportive of the proposals and noted that a review would be carried after a year to assess the impact that the changes had made during that period.

The Cabinet RESOLVED that

- (i) the reduction in the level of advertising planning applications in the local press and the increase in the use of social media to publicise proposals, as set out in the Head of Planning's Report No. PLN1642, be approved;
- (ii) the increase in charges for legal firms seeking information on Section 106 obligations, as set out in the Report, be approved; and
- (iii) the introduction of a scheme of charging for pre-application discussions, as set out in the Report, be approved, to be reviewed after a full year of operation.

195. BUILDING CONTROL FINANCIAL STATEMENT 2015/16 –
(Business, Safety and Regulation)

The Cabinet considered the Head of Planning's Report No. PLN1638, which set out the Building Control Financial Statement for its fee earning work for the year ended 31st March, 2016. It was reported that Building Control's fee income for 2015/16 had resulted in an operating surplus of £35,935 and a rolling surplus of £19,796. It was reported that the Council had, since 1st July, 2015, formed a partnership with Hart District Council to provide a joint Building Control service. It was clarified, however, that the financial statement related to the Rushmoor element of the service only. Members were reminded that the financial performance of the service was considered over a three year rolling period.

The Cabinet RESOLVED that the financial statement for Building Control for 2015/16 be endorsed.

196. ARTICLE 4 DIRECTION FOR EMPLOYMENT LAND –
(Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1637, which sought approval to make a non immediate Article 4 direction to withdraw permitted development rights related to the change of use of offices, light industrial units and storage or distribution units to residential use within the Strategic Employment Sites and Locally Important Employment Sites

identified within the draft Rushmoor Local Plan.

The Report set out the context of this recommendation. It was explained that this would not prevent the conversion of such premises into residential accommodation but would require that planning permission was sought for any proposed schemes that met the agreed criteria. It was confirmed that a public consultation exercise would be run and the results reported back to the Cabinet before a final decision was made.

The Cabinet discussed the matter and was supportive of protecting strategic employment land in the Borough.

The Cabinet RESOLVED that authority to take all necessary steps in making, serving and publicising an Article 4 direction to remove the Class O (office to residential), Class P (storage or distribution centre to residential) and Class PA (light industrial to residential) permitted development rights, granted by Part 3 of Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended), within Rushmoor's Strategic Employment Sites and Locally Important Employment Sites be delegated to the Solicitor to the Council, in consultation with the Head of Planning.

197. FARNBOROUGH AIRPORT COMMUNITY ENVIRONMENTAL FUND –
(Environment and Service Delivery)

The Cabinet considered the Head of Community and Environmental Services' Report No. COMM1625, which sought approval to award grants from the Farnborough Airport Community Environmental Fund to assist local projects.

The Cabinet Member for Environment and Service Delivery had considered four applications and had recommended that all four awards should be made.

The Cabinet RESOLVED that grants be awarded from the Farnborough Airport Community Environmental Fund to the following organisations:

Rushmoor Urban Wildlife Group (Crematorium)	£5,154
Rushmoor Urban Wildlife Group (Queens Road Rec)	£1,050
Blackwater Valley District Scouts	£7,000
The Wavell School	£7,650

198. MANOR PARK PLAYGROUND – RENEWAL –
(Leisure and Youth)

The Cabinet considered the Head of Community and Environmental Services' Report No. COMM1623, which sought approval to vary the 2016/17 Capital Programme to provide a new playground at the Manor Park, Aldershot.

The Cabinet was informed that the scheme would cost £150,000 to complete and a total of £115,000 had been secured from developers' contributions.

The Cabinet RESOLVED that approval be given to a variation to the 2016/17 Capital Programme of £35,000 to enable the renewal of the Manor Park playground to be completed, as set out in the Head of Community and Environmental Services' Report No. COMM1623.

199. **APPOINTMENT OF CHIEF EXECUTIVE – NEXT STEPS –**
(Corporate Services)

The Cabinet considered the Chief Executive's Report No. CEX1605, which set out a proposed approach for the appointment of a Chief Executive, following the resignation of Mr. Andrew Lloyd, which would take effect at the end of February 2017. It had been agreed to use a specialist recruitment organisation and a procurement process had taken place. The successful bidder had been Solace in Business and they had already carried out some preliminary meetings. The Report set out the process to be followed and also identified the need to make interim arrangements should there be a period following the end of February with no Chief Executive in post.

The Cabinet RESOLVED that

- (i) the appointment of the Member panel, with the membership as set out in paragraph 3.2 of the Chief Executive's Report No. CEX1605, be approved;
- (ii) the provision of a supplementary estimate of up to £25,000 to fund the recruitment process and the authorisation of a Corporate Director, in consultation with the Cabinet Member for Corporate Service, to agree the final costs be approved; and
- (iii) the interim arrangements, as set out in the Report, and the authorisation of Mr. Ian Harrison as Deputy Chief Executive, in consultation with the Cabinet Member for Corporate Services, to make any consequential temporary changes to the senior management arrangements during this time, be approved.

200. **RESOURCING PRIORITIES AND INTRODUCTION OF MUTUALLY AGREED RESIGNATION SCHEME –**
(Corporate Services)

The Cabinet considered the Directors' Management Board's Report No. DMB1605, which set out a request for additional staff resources to focus on areas of priority work for the coming two years and proposed the introduction of a Mutually Agreed Resignation Scheme with a view to achieving ongoing cost reductions, where this was in the interest of both the employee and the Council. The Report set out the details of the proposals and highlighted

current resourcing pressures in respect of regeneration activities, the Property and Estates Team and the Council's Transformation Programme. Members heard how the proposed Mutually Agreed Resignation Scheme would allow staff to consider lifestyle changes if they wanted to.

The Cabinet was supportive of the proposals but stressed the need for the Mutually Agreed Resignation Scheme to be clearly and sensitively communicated to staff.

The Cabinet RESOLVED that

- (i) the staffing proposals and consequential financial implications and delegations, as set out in paragraph 5.4 of the Directors' Management Board's Report No. DMB1605, be approved;
- (ii) a supplementary budget in the current financial year of £18,000 be approved; and
- (iii) the introduction of a Mutually Agreed Resignation Scheme, as set out in Appendix 1 of the Report, be approved.

201. **INDEMNITIES FOR SENIOR OFFICERS IN RESPECT OF SIGNING CONTRACT CERTIFICATES UNDER THE LOCAL GOVERNMENT (CONTRACTS) ACT 1997 – (Corporate Services)**

The Cabinet considered the Solicitor to the Council's Report No. LEG1614, which set out a proposal to provide for an indemnity for the Council's Chief Executive, Chief Financial Officer or Monitoring Officer when they are required to sign a certificate under the Local Government (Contracts) Act 1997.

The Report provided details of the circumstances in which such certificates would be required and also set out the reasons why an indemnity for staff would be required. It was reported that the Chief Financial Officer was required to sign a certificate in respect of the Farnborough International Limited loan agreement, as approved by the Cabinet on 28th July, 2015, and agreement was sought to do this.

The Cabinet RESOLVED that

- (i) the Council's Chief Executive, Monitoring Officer and Chief Financial Officer be authorised to give contract certificates under the Local Government (Contracts) Act 1997 upon receipt of an indemnity from the Council, as set out in the Solicitor to the Council's Report No. LEG1614; and
- (ii) the Chief Financial Officer be authorised to provide a certificate, under the Local Government (Contracts) Act 1997, to Barclays

Bank in respect of the Farnborough International Limited loan agreement and the Solicitor to the Council be authorised to give the appropriate indemnity.

202. EXCLUSION OF THE PUBLIC –

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Report Para. Nos.	Schedule 12A Para. No.	Category
203 and 204	3	Information relating to financial or business affairs

**THE FOLLOWING ITEMS WERE CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

203. DEVELOPMENT OF A DEPOT –
(Environment and Service Delivery)

The Cabinet considered the Head of Community and Environmental Services' Exempt Report No. COMM1626, which set out the latest position in relation to the provision of a depot to support the Council's waste, recycling, street cleansing and grounds maintenance functions.

It was confirmed that the site had now been purchased and planning permission for conversion into a depot had been received. The detailed costs of construction of the depot had now been received and these showed an increase on the initial indicative budget figure that had been given. A supplementary estimate was, therefore, being requested to cover this increase in costs. In discussion, it was confirmed that the initial indicative figure had been a generic indicative cost for that type of facility and had not factored in any specific elements of the site or facility required.

The Cabinet confirmed its support for the provision of a Council depot at this site and requested that, with regard to any similar transactions in future, detailed construction costs should be identified at the very earliest opportunity.

The Cabinet RESOLVED that

- (i) a supplementary estimate to the Capital Programme, as set out in the Head of Community and Environmental Service's Exempt Report No. COMM1626, be approved; and
- (ii) authority be delegated to the Solicitor to the Council, in consultation with the Head of Community and Environmental

Services, to approve the build costs of the depot under the design and build agreement and to enter into any legal documents in connection therewith.

204. **WASTE, RECYCLING, STREET CLEANSING AND GROUNDS MAINTENANCE CONTRACT INDEXATION –**
(Environment and Service Delivery)

The Cabinet considered the Head of Community and Environmental Services' Exempt Report No. COMM1622, which sought approval to accept an offer from Veolia, the Council's waste, recycling, street cleansing and grounds maintenance contractor, to pay a proportion of a sum payable to the Council in respect of indexation adjustments for periods when inflation had run at below zero.

The Report set out the details of how indexation adjustments were calculated. It was acknowledged that the recent period of below zero inflationary indices had not been predicted and it was not possible, so late in the contract, for Veolia to offset the sums involved in future years, as had been intended when the agreement had been made.

The Cabinet RESOLVED that acceptance of the offer from Veolia, as set out in the Head of Community and Environmental Services' Exempt Report No. COMM1622, be approved.

The Meeting closed at 8.05 p.m.

D.E. CLIFFORD
LEADER OF THE COUNCIL

LICENSING AND GENERAL PURPOSES COMMITTEE

Meeting held on Monday, 26th September, 2016 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. A. Jackman (Chairman)
Cr. M.L. Sheehan (Vice-Chairman)

Cr. Sophia Choudhary	a	Cr. B. Jones	Cr. L.A. Taylor
Cr. Liz Corps		Cr. S.J. Masterson	a Cr. Jacqui Vosper
Cr. A.H. Crawford	a	Cr. M.D. Smith	Cr. J.E. Woolley

Apologies for absence were submitted on behalf of Crs. B. Jones, M.D. Smith and Jacqui Vosper.

205. MINUTES –

The Minutes of the Meeting held on 27th June, 2016 were approved and signed by the Chairman.

206. INTERNAL AUDIT – AUDIT UPDATE –

The Committee received the Audit Manager's Report No. AUD1602, which provided an overview of the internal audit work undertaken from March to August, 2016.

It was noted that an audit of capital projects that had been deferred over the previous three financial years had been carried out to identify reasons for the slippage and to ascertain if any trends had been highlighted. The key findings from the audit were:

- slippage of projects happened each year, with 44% of projects in 2013/14 and 56% of projects in 2014/15 slipped;
- 48 projects had slipped over the three year period with seven of these having slipped for more than three financial years;
- the majority of the slipped projects related to building works/improvements, highways work/improvement or sports/recreational facilities; and
- external conditions had contributed to the majority of the slippages sampled (e.g. requiring external agreement or external funding).

The Committee was advised that no recommendations had been made as actions identified in the previous audit of capital projects would help to address

the findings within the 2015/16 audit. A follow-up on the recommendations would be carried out later in the year and reported to the Committee.

In respect of audit follow-up work, the Committee noted that these had been carried in respect of: financial grants; parking management system; planning enforcement; eXpress system (elections); and, IT network security. This work had shown that progress had been made in implementing the audit recommendations. A follow-up had also been carried out on the mobile devices audit, although one high priority recommendation in respect of security had not yet been fully implemented and would be referred back to the Directors' Management Board for further discussion on a way forward.

The Committee was advised of current work in respect of Public Sector Internal Audit Standards which had come into effect in April, 2013, setting down areas of internal audit work which were expected in order to be compliant with the standards. The Internal Audit team was currently carrying out a self-assessment against the standards and the results would be reported to the following meeting of the Committee.

During discussion, Members raised questions regarding the reasons for the slippage of projects and staffing resources for the projects.

RESOLVED: That the Audit Manager's Report No. AUD1602 be noted.

207. **STATEMENT OF ACCOUNTS AND AUDIT RESULTS REPORT 2015/16 –**

The Committee considered the Head of Financial Services' Report No. FIN1620 which sought approval for the Council's Statement of Accounts for 2015/16 and set out the external auditor's Audit Results Report.

The Committee was advised that the Statement of Accounts for 2015/16 had been prepared in line with CIPFA's 'Code of Practice on Local Authority Accounting' for 2015/16, under International Financial Reporting Standards and in accordance with the Accounts and Audit (England) Regulations, 2015. The Council's Annual Governance Statement, which had been approved by the Committee on 27th June 2016, was required to be published alongside the Statement of Accounts by 30th September, 2016 and was included in Appendix A to the Report.

On behalf of the Committee, the Chairman welcomed Mr. Andrew Brittain and Mr. Adrian Balmer who were attending to present the findings of the Council's Auditors, Ernst & Young, in carrying out audit work in relation to the 2015/16 financial year. The audit was now complete and an unqualified audit opinion was issued. The external auditors also concluded that the Council had put in place proper arrangements to secure value for money in its use of resources and the audit certificate was issued at the meeting alongside the audit opinion.

Mr. Brittain advised that there was currently one unadjusted audit difference, which was an extrapolated error. Details of this were set out in

Appendix B to the Audit Results Report. The error was not considered to be material to the audit opinion. The auditors sought the Committee's approval of management's rationale as to why the correction had not been made. This was included in the draft Letter of Representation from the Council, which had been circulated to the Committee for approval.

. A limited number of casting and consistency errors had been identified. These had been corrected during the course of the audit work and details were provided in Appendix A to the Audit Results Report. It was noted that these amendments did not have an impact on useable reserves.

Mr. Balmer advised the Committee on the responsibilities of the Council in preparing and publishing its Statement of Accounts and Annual Governance Statement as well as putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources. Mr. Balmer also spoke on the purpose and scope of an audit, including audit risks identified during the planning phase of the audit, and which had been previously reported to the Committee in the Audit Plan. The Audit Results Report also set out: audit procedures performed and the assurance gained and issues arising from this work during the audit; other matters which were significant to the Council in overseeing its financial reporting process; control themes and observations; a request for written representations; Whole of Government Accounts return; and, a value for money conclusion.

Mr. Brittain thanked the Council for its help and support in allowing Ernst & Young to complete the audit.

RESOLVED: That

- (i) the Auditor's Audit Results Report, as appended to the Head of Financial Services' Report No. FIN1620, be noted;
- (ii) the financial statements for 2015/16 be approved;
- (iii) the letter of representation, as circulated at the meeting, be approved; and
- (iv) the Chairman be authorised to sign page 13 of the Statement of Accounts 2015/16, attached as Appendix A to the Report, to certify the Committee's approval.

The Meeting closed at 7.32 p.m.

A. JACKMAN
CHAIRMAN

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 12th October, 2016 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. B.A. Thomas (Chairman)
Cr. J.H. Marsh (Vice-Chairman)

Cr. Mrs. D.B. Bedford	Cr. P.I.C. Crerar	Cr. D.S. Gladstone
Cr. D.M.T. Bell	Cr. Sue Dibble	Cr. C.P. Grattan
Cr. R. Cooper	Cr. Jennifer Evans	Cr. A.R. Newell

Non-Voting Member

Cr. M.J. Tennant (Cabinet Member for Environment and Service Delivery) (ex officio)

208. **DECLARATION OF INTEREST –**

There were no declarations of interest.

209. **MINUTES –**

The Minutes of the Meeting held on 14th September, 2016 were approved and signed by the Chairman.

210. **TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) - TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER, 1995 - DEVELOPMENT APPLICATIONS GENERALLY –**

RESOLVED: That

- (i) the applications dealt with by the Head of Planning, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Head of Planning's Report No. PLN1633, be noted;
- (ii) the following applications be determined by the Head of Planning, in consultation with the Chairman:

* 16/00068/FULPP (Enterprise House, Nos. 88-90 Victoria Road and part of Nos. 84-86 Victoria Road, Aldershot)

- * 16/00544/FULPP (Southwood Summit Centre, No. 1 Aldrin Place, Farnborough); and
- (iii) the current position with regard to the following applications be noted pending consideration at a future meeting:
 - 16/00667/FULPP (No. 34 Cove Road, Farnborough)
 - 16/00757/REMPP (Wellesley Corunna Zone).
- * The Head of Planning's Report No. PLN1633 in respect of these applications was amended at the meeting.

211. REPRESENTATIONS BY THE PUBLIC –

There were no representations by the public.

212. APPLICATION NO. 16/00068/FULPP – ENTERPRISE HOUSE, NOS. 88-90 VICTORIA ROAD AND PART OF NOS. 84-86 VICTORIA ROAD, ALDERSHOT –

The Committee received the Head of Planning's Report No. PLN1633 (as amended at the meeting) regarding the erection of a four-storey building to comprise twelve flats (four studio, two one-bedroom and six two-bedroom) with vehicular access from Crimea Road and associated car parking and bin/cycle storage.

It was noted that the recommendation was to grant planning permission subject to the completion of a satisfactory planning obligation under Section 106 of the Town and Country Planning Act, 1990.

RESOLVED: That

- (i) subject to no new substantial or material matters being raised by SSE (the statutory undertaker) by 14th October, 2016 and on the completion of a satisfactory agreement under Section 106 of the Town and Country Planning Act, 1990, by 31st October, 2016, to secure a financial contribution towards Special Protection Area mitigation, the Head of Planning, in consultation with the Chairman, be authorised to grant planning permission, subject to the conditions and informatives set out in the Head of Planning's Report No. PLN1633; however
- (ii) in the event that a satisfactory Section 106 agreement is not received by 31st October, 2016, the Head of Planning, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal fails to provide mitigation for the impact of the development on the Thames Basin Heaths Special Protection Area in accordance with the Council's Thames Basin Heaths Special Protection Area Interim

Avoidance and Mitigation Strategy contrary to policy CP13 of the Rushmoor Core Strategy.

213. APPLICATION NO. 16/00544/FULPP – SOUTHWOOD SUMMIT CENTRE, NO. 1 ALDRIN PLACE, FARNBOROUGH –

The Committee received the Head of Planning's Report No. PLN1633 (as amended at the meeting) regarding the erection of a restaurant/public house (mixed use classes A3 and A4) with ancillary managers flat, car park, new in and out vehicular access onto Apollo Rise, landscaping and associated works.

It was noted that the recommendation was to grant planning permission, subject to the completion of a satisfactory planning obligation, under Section 106 of the Town and Country Planning Act, 1990.

RESOLVED: That

- (i) subject to the completion of a satisfactory planning obligation under Section 106 of the Town and Country Planning Act, 1990 by 27th October, 2016 to secure appropriate financial contributions towards Transport and Special Protection Area mitigation, the Head of Planning, in consultation with Chairman, be authorised to grant planning permission subject to the amended conditions and informatives set out in the Head of Planning's Report No. PLN1633; however
- (ii) in the event that a satisfactory Section 106 agreement is not received by 27th October, 2016, the Head of Planning, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal does not make satisfactory provision for a transport contribution in accordance with Council's adopted 'Transport Contributions' SPD and Core Strategy Policies CP10, CP16 and CP17; and a financial contribution to mitigate the effect of the development on the Thames Basin Heaths Special Protection Area in accordance with the Rushmoor Thames Basin Heaths Special Protection Area Interim Avoidance and Mitigation Strategy and Core Strategy Policies CP11 and CP13.

214. ENFORCEMENT AND POSSIBLE UNAUTHORISED DEVELOPMENT – NO. 86 RECTORY ROAD, FARNBOROUGH –

The Committee was advised of the enforcement action taken by the Head of Planning in accordance with the Council's Scheme of Delegation, more specifically specified in the Head of Planning's Report No. PLN1634.

RESOLVED: That the Report be noted.

215. **VARIATION OF LEGAL AGREEMENT RELATING TO WELLESLEY (AUE) DEVELOPMENT – RESIDENTIAL TRAVEL PLAN –**

The Committee received the Head of Planning’s Report No. PLN1635 (as amended at the meeting). The Report sought authority to vary the terms of the 2014 Section 106 agreement (“the Agreement”) in respect of the owner/developer’s obligation to provide financial security for the Residential Travel Plan in the form of a deposit/bond to be paid to Hampshire County Council, which had been originally referred to in the legal agreement as the ‘Residential Travel Plan Secured Amount’.

It was noted that the proposed amendments related to obligations between Hampshire County Council and the owner/developer under Schedule 2 and 4 of the Principal Agreement. The variations did not affect obligations between Rushmoor and the owner/developer, which were contained within Schedule 1 and 3 of the Principal Agreement.

The Report set out in detail each of the proposed changes, together with the consequences of the changes and the implied risk to the Council and County Council.

RESOLVED: That the Solicitor to the Council, subject to being satisfied, in consultation with the Head of Planning and Hampshire County Council, be authorised to enter into a Deed of Variation under Section 106 of the Town and Country Planning Act, 1990, incorporating the changes set out in the Head of Planning’s Report No. PLN1635 (as amended).

216. **APPEALS PROGRESS REPORT –**

Application No.	Description	Decision
14/00071/CONSRV	Against an enforcement notice requiring the removal of 24 UPVC windows from an extended and converted building containing five flats at No. 14 Church Circle, Farnborough.	Allowed

RESOLVED: That the Head of Planning’s Report No. PLN1636 be noted.

The Meeting closed at 7.32 p.m.

B.A. THOMAS
CHAIRMAN

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 9th November, 2016 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. B.A. Thomas (Chairman)
Cr. J.H. Marsh (Vice-Chairman)

Cr. Mrs. D.B. Bedford	Cr. P.I.C. Crerar	Cr. D.S. Gladstone
Cr. D.M.T. Bell	Cr. Sue Dibble	Cr. C.P. Grattan
Cr. R. Cooper	Cr. Jennifer Evans	Cr. A.R. Newell

Non-Voting Member

Cr. M.J. Tennant (Cabinet Member for Environment and Service Delivery) (ex officio)

217. **DECLARATION OF INTEREST –**

There were no declarations of interest.

218. **MINUTES –**

The Minutes of the Meeting held on 12th October, 2016 were approved and signed by the Chairman.

219. **TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) - TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER, 1995 - DEVELOPMENT APPLICATIONS GENERALLY –**

RESOLVED: That

- (i) Permission be given to the following applications set out in Appendix "A" attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

16/00667/FULPP	(No. 34 Cove Road, Farnborough)
* 16/00750/COU	(Unit 2, Fairfax Industrial Estate, Aldershot)
16/00764/RBC3PP	(No. 5 Innisfail Gardens, Aldershot);

- (ii) the applications dealt with by the Head of Planning, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified

in Section "D" of the Head of Planning's Report No. PLN1639, be noted;

(iii) the following applications be determined by the Head of Planning, in consultation with the Chairman:

* 16/00305/FULPP (Garages at junction with Lyndhurst Avenue, Selborne Avenue);

(iv) the current position with regard to the following applications be noted pending consideration at a future meeting:

16/00757/REMPP (Zone B – Corunna, Aldershot Urban Extension, Alisons Road, Aldershot)

16/00815/FULPP (Old Fire Station, Ordnance Road, Aldershot)

16/00837/FULPP (The Crescent, Southwood Business Park, Summit Avenue, Farnborough)

16/00841/FUL (Market Site, Queensmead, Farnborough)

16/00843/FUL (Market Site at Union Street and Wellington Street and Land at High Street, Aldershot)

16/00794/FULPP (No. 8 Blackthorn Crescent, Farnborough); and

(v) the receipt of a petition in respect of the following application be noted:

16/00794/FULPP (No. 8 Blackthorn Crescent, Farnborough).

* The Head of Planning's Report No. PLN1639 in respect of these applications was amended at the meeting.

220. REPRESENTATIONS BY THE PUBLIC –

There were no representations by the public.

221. APPLICATION NO. 16/00305/FULPP – GARAGES AT JUNCTION WITH LYNDHURST AVENUE, SELBORNE AVENUE –

The Committee received the Head of Planning's Report No. PLN 1639 (as amended at the meeting) regarding the erection of two pairs of semi-detached three-bedroom houses (four dwellings in total) with associated parking and access following demolition of sixteen existing garages (re-submission of planning proposals submitted with withdrawn application 15/00044/FULPP, dated 6th February, 2015).

It was noted that the recommendation was to grant planning permission subject to the completion of a Deed of Variation under Section 106A of the Town and Country Planning Act, 1990.

RESOLVED: That

- (i) subject to the completion of a satisfactory Deed of Variation to the Section 106 Agreement by 18th November, 2016 to
 - (a) refer to the correct planning application reference number (16/00305/FULPP) ; and
 - (b) delete the requirement to make a financial contribution towards transport

the Head of Planning, in consultation with the Chairman, be authorised to grant planning permission subject to the conditions and informatives set out in the Head of Planning's Report No, PLN1639 (as amended); however

- (ii) in the event that a satisfactory Deed of Variation to the Section 106 Agreement is not received by 18th November, 2016, the Head of Planning, in consultation with the Chairman, be authorised to refuse planning permission on the ground that the proposal does not make satisfactory provision for a financial contribution to mitigate the effect of the development on the Thames Basin Heaths Special Protection Area in accordance with the Rushmoor Thames Basin Heaths Special Protection Area Interim Avoidance and Mitigation Strategy and Cote Strategy Policies CP11 and CP13.

222. CONSULTATION ON SAVINGS AND EFFICIENCIES IN DEVELOPMENT MANAGEMENT –

The Committee received the Head of Planning's Report No. PLN1643, which highlighted three areas of the Development Management Service, that had been identified in a budget challenge exercise, for consideration in respect of savings and efficiencies. It was noted that the report sought comments from the Committee to be considered by the Cabinet at the meeting on 15th November, 2016.

The Committee discussed the following proposals:

- reduce press advertising of planning applications to the statutory minimum but increase publication via social media
- increase the charges levied for information concerning Section 106 obligations from solicitors and paralegals to more accurately reflect officer time spent on the enquiries

- introduce charging for pre-application advice to all potential applicants, including “householders” and developers

RESOLVED: That the Head of Planning’s Report No. PLN1643 be noted and that the views of the Committee be relayed to the Cabinet ahead of any decisions being made.

223. **APPEALS PROGRESS REPORT –**

Application No.	Description	Decision
15/00885/TPO	Against refusal to grant consent to undertake work to a tree protected by a Tree Preservation Order (felling a sweet chestnut tree) at Skellgarth, No. 4 The Crescent, Farnborough)	Dismissed

RESOLVED: That the Head of Planning’s Report No. PLN1640 be noted

224. **PLANNING (DEVELOPMENT MANAGEMENT) SUMMARY REPORT FOR THE QUARTER JULY – SEPTEMBER, 2016 –**

The Committee received the Head of Planning’s Report No. PLN1641 which provided an update on the position with respect to achieving performance indicators for the Development Management Section of Planning and the overall workload of the Section for the period 1st July to 30th September, 2016.

RESOLVED: That the Head of Planning’s Report No. PLN1641 be noted.

The Meeting closed at 8.08 p.m.

B.A. THOMAS
CHAIRMAN

**DEVELOPMENT MANAGEMENT COMMITTEE
9TH NOVEMBER 2016**

APPENDIX "A"

Application No. & Date Valid: **16/00667/FULPP** **18th August 2016**

Proposal: Change of use from A1 to A5 hot food takeaway and the installation of accompanying extraction system and condensers at **34 Cove Road Farnborough Hampshire**

Applicant: Mr Arafat Akhtar

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 The permission hereby granted shall be carried out in accordance with the following approved drawings - 16/0133/X01 and 16.0133 PLO3 Rev A.

Reason - To ensure the development is implemented in accordance with the permission granted.

3 No works shall start on site/the use hereby approved shall not commence, until further details of the means of suppressing and directing smells and fumes from the premises have been submitted to and approved in writing by the Local Planning Authority. These details shall include further information in respect of the carbon filter unit proposed and details of the recommended dwell time for gases in the stream for the type of cooking that is proposed. The development shall be carried out in accordance with the details so approved and thereafter retained.

Reason - To safeguard the amenities of neighbouring property.*

4 All plant and machinery shall be enclosed with soundproofing materials and mounted in a way which will minimise transmission of structure-borne sound in accordance with a scheme to be first submitted to and

approved in writing by the Local Planning Authority.

Reason - To protect the amenity of neighbouring occupiers.*

- 5 No home delivery service shall be provided until the spaces shown on drawing 16.0133/X01 have been provided for the parking of home delivery vehicles and these spaces shall be retained and made available to home delivery drivers while this service is provided.

Reason - In the interests of highway safety.

- 6 The use hereby permitted shall not be open to customers outside the following times:
10:00-23:00 Mondays to Saturdays and
10:00-23:00; on Sundays.

Reason - To safeguard the amenities of neighbouring occupiers.

- 7 Prior to occupation or use of any part of the development hereby approved, details of satisfactory provision for the storage and removal of refuse from the premises shall be submitted to and approved in writing by the Local Planning Authority. The development shall be carried out and retained in accordance with the details so approved.

Reason - To safeguard the amenities of the area.*

- 8 Construction or demolition work of any sort within the area covered by the application shall only take place between the hours of 0800-1800 on Monday to Fridays and 0800-1300 on Saturdays. No work at all shall take place on Sundays and Bank or Statutory Holidays.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

Application No. 16/00750/COU
& Date Valid:

9th September 2016

Proposal: Change of use of premises from light industrial (Use Class B1(c))/Storage and Distribution (use Class B8) to vehicle coachworks (Use Class B2) together with installation of air inlet and exhaust ducts at rear to facilitate provision of a vehicle spray oven at **Unit 2 Fairfax Industrial Estate Eastern Road**

Aldershot

Applicant: Mr Milan Barac

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 The permission hereby granted shall be carried out in accordance with the following approved drawings - Plan 1 and Plan 2.

Reason - To ensure the development is implemented in accordance with the permission granted.

3 No vehicle spraying shall take place until details of the spray oven and the means of suppressing and directing smells and fumes from the premises have been submitted to and approved in writing by the Local Planning Authority. These details shall include the height, position, design, materials and finish of any external chimney or vent. The development shall be carried out in accordance with the details so approved and thereafter retained.

Reason - To safeguard the amenities of neighbouring property.*

4 No machinery shall be operated and no deliveries made to or dispatched from the site outside the following times:

0700 to 1900 Mondays to Fridays, and

0800 to 1800 on Saturdays.

The premises shall not be used at any time on Sundays and Bank or Statutory Holidays.

Reason - To safeguard the amenities of neighbouring occupiers.

5 Notwithstanding the provisions of the Town and Country Planning (Use Classes) Order, 1987, (or any other Order revoking or re-enacting that Order) the land and/or building(s) shall be used only for the purpose of a vehicle coachworks and for no other purpose, including any other purpose within Class B2.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

- 5 No works to vehicles shall take place outside the building and the parking spaces shown on the approved plans shall be retained for the parking of staff and customer vehicles.

Reason - In the interests of amenity, highway safety and the operation of the Key Employment Site.

Application No. & Date Valid: 16/00764/RBC3PP

20th September 2016

Proposal: Change of use from amenity land to garden land and erection of 1.8 metre high boundary fencing at **5 Innisfail Gardens Aldershot Hampshire**

Applicant: Mr Andrew Soane

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

- 2 The permission hereby granted shall be carried out in accordance with the following approved drawings -

Reason - To ensure the development is implemented in accordance with the permission granted.

LEISURE AND YOUTH POLICY AND REVIEW PANEL

Meeting held on Monday, 7th November, 2016 at the Council Offices,
Farnborough at 7.00 p.m.

Voting Members

Cr. Liz Corps (Chairman)
Cr. Mrs. D.B. Bedford (Vice-Chairman)

a. Cr. T.D. Bridgeman	Cr. R.L.G. Dibbs	Cr. J.H. Marsh
Cr. P.I.C. Crerar		Cr. M.L. Sheehan
Cr. Sue Dibble		Cr. L.A. Taylor

An apology for absence was submitted on behalf of Cr. T.D. Bridgeman.

225. MINUTES –

The Minutes of the Meeting held on 7th November, 2016 were agreed as a correct record.

226. RUSHMOOR LOCAL CHILDREN'S PARTNERSHIP –

The Panel welcomed Ms. Jane Armstrong, Chairman of the Rushmoor Local Children's Partnership and Head Teacher at Farnborough Grange Nursery and Infant Community School. Ms. Armstrong had been invited to give a presentation on activities and working arrangements of the Rushmoor Local Children's Partnership (LCP). The Partnership was the local strategic arm of the Hampshire Children's Trust Board and had cross partner members from both statutory and voluntary organisations.

The Panel was advised of the delivery plan and activities between 2010 and 2012. The two main areas of concern had been to reduce the rate of teenage conception, pregnancy and parenting and to improve attendance rates at schools across the Borough. The Panel discussed the pregnancy rate in the Borough and noted that this had reduced between 2010 and 2012. A request was made for more up to date information relating to teenage pregnancies by ward. The school attendance figures were also discussed. It was reported that these had reduced from well above the national average to 6% over the same period.

Ms. Armstrong then advised on the activities of the LCP between 2012-2016. Due to funding cuts and gaps created from the restructuring of the Hampshire Youth Service, new funding streams and priorities had to be identified. Transitional funding had been used to keep key services available

until new funds were secured. A consultation had been carried out in Hart and Rushmoor to identify the key services required locally, these included services for drugs/smoking/alcohol, sexual health, teenage pregnancy, social activities and homelessness. The Panel discussed the closure of the local children's centre and the successes they had had, with teenage parents in particular, in the past. It was noted that funding had been passed to the Source and Step by Step and measures would be put in place to ensure that the funds were being used effectively to tackle the local issues.

A discussion was held over the proposals from Hampshire County Council (HCC) to have one Youth Support Service (YSS) provider for the whole of the County. The importance of more locally based services was recognised as the young people in Rushmoor had as many issues as those in the larger cities and towns in the County and were as worthy of receiving the services available.

The Panel noted the LCP's Action Plan 2012 to present. The Plan had reflected the five priorities set out by HCC, which focused on poverty, health, learning, safety and recreation. The Plan had a two-tiered approach, work that could be managed directly by the LCP, such as Early Years attainment and YSS commissioning, and the work managed outside the LCP which was reported to it by the responsible organisation.

Mrs. Armstrong reported on an emerging issue within the Hart/Rushmoor area relating to school places for children with special educational needs. It was advised that, currently, 40 children were not in school due to a shortage of places available to accommodate the complex learning needs of the individuals. It was noted that two extra classrooms were to be provided on the Farnborough Grange site to be used by the Henry Tyndale School to accommodate extra pupils in the area. The Panel discussed the issue and requested that a representative from the Local Education Authority be invited to a future meeting of the Panel to discuss the situation and advise on its proposals to address the issue. The Panel noted that the LCP were currently working on putting together case studies on the issue, and local MP, Sir Gerald Howarth, had met with the LCP and was aware of the situation.

The Panel was advised on the current situation with the activities of the LCP relating to educational attainment and noted that the picture within secondary schools was mixed but had been improving despite changes to regulations around GCSE's. The Early Years, Key Stage 1 and 2 picture had also improved placing Rushmoor above the national average on Age Related Expectations (ARE+). School attendance statistics had improved considerably since 2010.

In summary, Mrs. Armstrong praised the continuing work and uniqueness of the LCP and the wealth of knowledge brought to the table by those involved with the Partnership.

In response to a query it was noted that there was limited information on children educated at home. An area of concern however was around children with a Romany heritage, statistics showed that children from this background were the most underperforming group.

The Chairman thanked Mrs Armstrong for her presentation.

ACTIONS:

Action to be taken	By Whom	When
Further information be provided on teenage pregnancies by ward for Members.	Jane Armstrong, Chairman of the Local Children's Partnership.	December, 2016
A representative from the Local Education Authority be invited to attend a future meeting of the Panel to discuss the issue of the lack of school places for children with special educational needs in the Borough.	Panel Administrator	Early 2017

227. LIDO REVIEW –

Principal Contracts Manager, Mr. Ashley Sharpe, attended the meeting to give an update on the work of the Lido Review Working Group. It was reported that, during the 2016 summer season, a soft market testing event had been held which nine companies had attended and had received a presentation on both the Indoor Pools and Lido complex and the strategic priorities of the Council. Attendees had also had the opportunity to visit the site during opening hours. The nine companies had subsequently been individually offered the opportunity to attend a further meeting with Council Officers. Four companies had taken this up.

The individual meetings had been used to establish thoughts and opinions of the four companies. It was noted that the option to “invest to save” had generated the most interest, where the company representatives had suggested giving consideration to integration of the whole site.

It was noted that the information gathered from the individual meetings would be put into a report, to be prepared by the Head of Community and Environmental Services, for consideration by the Directors' Management Board and the Panel, then on to the Cabinet for further consideration. It was advised that there would be a number of options for

Members to consider and it was hoped that a decision would be reached by the end of the 2016/17 financial year.

Mr. Sharpe then gave an update on the Lido's performance for the season. It was reported that the Lido had received 45,000 visits, the same as the previous two seasons combined and as a result the Council had received the full £20,000 profit share agreement amount. This amount had offset the £13,000 cost to the Council from the previous year, giving the Council a £7,000 profit over two years.

A number of initiatives had been put in place to enhance the service provided at the Lido; these had included a fast track queuing system, early morning lane swimming, season tickets and military discounts. Social media activity had also increased to help with promotion of the facility and the offers available.

The Panel discussed the current situation and noted that in its current condition the facility was unsustainable, the size of the pool needed to be considered and the plant room equipment was of an age where failure and breakdown were of higher risk, which could result in considerable expense to the Council.

The Chairman thanked Mr. Sharpe for the update and requested that the Panel be kept informed of progress with the report as necessary.

228. **FOOTBALL CLUBS –**

Corporate Director, Mr. Ian Harrison updated the Panel on the current position with both Aldershot Town and Farnborough football clubs.

It was reported that both Clubs operated out of stadiums on Council owned land making the Council the landlord for both Clubs. Three years previously, during the summer of 2013, both Clubs had gone into a form of administration. Each Club had entered into a Company Voluntary Arrangement (CVA) over a three year period. This allowed each Club to reach a voluntary arrangement with its business creditors regarding repayments of all or part of its debts over an agreed period of time. It was advised that both Clubs had managed to exit their CVAs within the three year period. Aldershot had cleared their CVA in its entirety whilst Farnborough had renegotiated the terms of its CVA and had subsequently cleared it.

The Panel was reminded that the Council's Cabinet had agreed at its meeting on 15th October, 2013 to put in place a support package for each Club to provide stability during the period of the CVAs.

The support packages had provided rent relief for three years for both Clubs, with an additional obligation for Farnborough to clear accrued rent arrears. Both Clubs had also been provided with some partial rate relief. The Panel heard that both Clubs had been meeting their financial obligations to

the Council under the terms of the support packages. However, the three year period was now ending.

It was further reported that both Clubs had met with the Cabinet to discuss future support and, in order to consider the requests, Cabinet had asked for full financial disclosures from each Club. Once all the financial information had been received a report would be prepared for consideration by Cabinet sometime in December 2016 or January 2017.

The Panel **NOTED** the update and would be kept informed of any further updates as required.

229. **WORK PROGRAMME –**

The Panel **NOTED** the current work programme.

The meeting closed at 9.12 p.m.

LIZ CORPS
CHAIRMAN

ENVIRONMENT POLICY AND REVIEW PANEL

Meeting held on Tuesday, 8th November, 2016 at the Council Offices,
Farnborough at 7.00 p.m.

Voting Members:

Cr. R.L.G. Dibbs (Chairman)
Cr. Sophia Choudhary (Vice-Chairman)

Cr. Mrs. D.B. Bedford
Cr. K. Dibble
a Cr. D.S. Gladstone

Cr. C.P. Grattan

Cr. P.J. Moyle
Cr. Marina Munro
a Cr. J.J. Preece

Apologies for absence were received on behalf of Crs. D.S. Gladstone
and J.J. Preece.

230. **MINUTES –**

The Minutes of the Meeting held on 6th September, 2016 were approved
and signed by the Chairman.

231. **RECYCLING LEVELS IN RUSHMOOR –**

The Cabinet Member for Environment and Service Delivery, Cr. M.J. Tennant, attended the Panel meeting to provide details on the planned actions to address the current level of recycling in Rushmoor. The Panel was advised that very few local authorities in England received a recycling/composting rate of over 60%, the mid-point rate was 43%. The top performing councils collected food waste at the kerbside. One other major factor was the Index of Multiple Deprivation which indicated that the more affluent councils achieved a higher performance, particularly in dry recycling.

Rushmoor's current recycling/composting performance was in the bottom quartile at 25.9%, the dry recycling was 19.7% and composting at 6.2%. Waste disposal policies were determined by Hampshire County Council and through the Project Integra partnership which focused on high values for dry recyclable materials, reducing the amount of waste going to landfill and delivering a sustainable solution to waste management. None of the local authorities operating in Hampshire appeared in the upper quartile, all were in the lower quartile other than Eastleigh which had a separate food waste collection and Winchester which operated a free garden waste collection service. The cost for introducing free garden waste in Rushmoor was estimated annually at £600,000 with a one-off cost of £300,000 for additional wheeled bins.

The option considered the most cost effective to help improve the recycling/composting levels was to increase the take-up of the garden waste scheme. There had also been a review of dry recycling within Project Integra

and it was expected that, within the next two years, a wider range of dry recyclables would be accepted to include mixed plastics and cartons. This would also contribute to a reduction in the contamination rate. It was not current Rushmoor policy to reduce the frequency of collecting residual waste. However, Rushmoor had decided to reduce the size of the 'standard' residual waste wheeled-bin. Under the new waste contract, litter would also be sorted where practicable to separate out dry recyclables, and in future some of the detritus currently picked up by mechanical sweepers could potentially be composted.

The Panel discussed the issue of recycling in Rushmoor and the statistics provided. It was highlighted that a number of Hampshire authorities operating within Project Integra had a higher recycling rate than Rushmoor. It was suggested that this was due to the affluence of the authorities. The view of some Panel Members was that it was due to them operating alternate weekly collections. The actions being taken to improve recycling rates were as previously stated and it was reiterated that there was no support for alternate weekly collections under Rushmoor's current policy.

The Panel **NOTED** the presentation.

232. DEVELOPMENT OF A CAR PARKING STRATEGY –

The Cabinet Member for Environment and Service Delivery, Cr. M.J. Tennant, attended the Panel meeting to provide details on the approach being taken to develop a Car Parking Strategy for the Borough. A working group had been set up and would be considering a number of issues including:

- Residents parking – review and provision of a new schemes
- Parking in town centres
- Pay and display
- School safety
- Reviewing parking standards with planning requirements

The first meeting of the Working Group would be held on 22nd November where Members would discuss the issues, prioritise the work and shape the work programme. A report on progress of the Car Parking Strategy would be brought to a future Panel meeting.

The Panel **NOTED** the presentation

Action to be taken	By whom	When
Terms of reference for the Car Parking Strategy Working Group to be circulated to the Panel	Panel Administrator	25th November 2016

233. RUSHMOOR LOCAL PLAN –

The Panel received a presentation from the Planning Policy and Conservation Manager on the progress on the Rushmoor Local Plan. The Local Plan would bring together a number of current plans into one document and would supersede the Core Strategy. The consultation on the draft plan had been carried out in June/July 2015 and 550 comments had been received both in support and with objections.

The Local Plan covered a wide range of issues and therefore contained a number of elements to enable all of the information to be available in one document. A summary of the areas included in the Local Plan was provided.

- The Spatial Strategy – the heart of the plan which focussed on new developments within defined urban areas, protected existing sites and addressed regeneration of the town centres.
- Shaping Places – a number of specific sites in the Borough were identified including the town centres, Farnborough Airport and the Wellesley development.
- Delivering Infrastructure – covered transport, telecommunications and other infrastructure.
- Creating High Quality/Distinctive Environments – protects the historic environment, open space and leisure, pollution and residential and amenity standards.
- Meeting Local Needs – addressed dwelling mix, type and affordable, specific issues such as gypsies and travellers, neighbourhood renewal and neighbourhood shopping facilities.
- Creating Prosperous Communities – to meet economic needs and to identify strategic and locally important employment sites.
- Managing the Natural Environment – addressed the Thames Basin Heaths Special Protection Area, green infrastructure and water and flooding.

The final Draft Submission copy of the Local Plan would be presented to the Panel for information in January 2017 and taken to Cabinet and Council in February 2017. Consultation on the Draft Submission Local Plan would be carried out during March and April 2017.

The Panel discussed the presentation and it was proposed that the Council's policy on neighbourhood shopping facilities was added to the Panel work programme. The Panel **NOTED** the presentation.

Action to be taken	By whom	When
The slides be circulated to the Panel	Panel Administrator	25th November 2016
The Council's policy on neighbourhood shopping facilities be added to the Panel work programme	Panel Administrator	25th November 2016

234. RUSHMOOR'S CEMETERIES –

The Panel received a presentation from the Principal Contracts Manager and Bereavement Manager on the issues surrounding the management and upkeep of Rushmoor's cemeteries. There were three cemeteries in Rushmoor located in Redan Road, Aldershot, Ship Lane, Farnborough and Victoria Road, Farnborough. In 2015/16 there were 55 burials and 35 cremated remains burials carried out in total in the Borough. The cemeteries were open 365 days a year. The Redan Road cemetery was expected to have capacity for a further five years, Ship Lane had capacity for twenty years and Victoria Road was full except for re-opening of graves and cremated remains burials. Graves were purchased for a 30 year term.

The income for 2016/17 was £174,000 with £297,000 of expenditure. The fees had been raised by 10% plus inflation from 2002 to 2012 which had reduced the deficit by £100,000 over the ten-year period. The grounds maintenance for the cemeteries cost £180,000 per annum which provided a team of four to carry out gravedigging, grass and hedge cutting, weeding and maintenance of floral displays in flower beds. In previous years the gates at the cemeteries had been locked at 8pm; this practice had ceased in May 2012 to save staff resources and there had been no reports of anti-social behaviour. This had resulted in a saving of approximately £100,000 over the previous four years.

The Panel discussed the presentation and raised some issues regarding security of the cemeteries and whether the locking of gates should be reintroduced. It was highlighted that there had been no evidence to show that there was any issues of anti-social behaviour and therefore it was felt the locking of gates was not required. The Chapel in Victoria Road was also discussed, especially the future plan for the Chapel. There were discussions taking place regarding the creation of a columbarium for cremated remains which would go into the ground and therefore create more space.

The Panel **NOTED** the presentation.

Action to be taken	By whom	When
The slides be circulated to the Panel	Panel Administrator	25th November 2016

235. **FARNBOROUGH TOWN CENTRE WORKING GROUP –**

The Panel received an update from the Chairman on the meeting of the Farnborough Town Centre Working Group held on 24th October. The Homes and Communities Agency had acquired the police station site and a company had been appointed to project manage the demolition of the building. Work was progressing on selecting master planners for the entire civic quarter site. In Kingsmead, a second restaurant had signed up to occupy one of the units fronting the cinema. The extension to provide new retail units to accommodate Decathlon and Smyth's Toys would open in early 2017. A copy of the presentation given to the Farnborough Town Centre Working Group would be circulated to the Panel.

Action to be taken	By whom	When
The slides be circulated to the Panel	Panel Administrator	25th November 2016

236. **WORK PROGRAMME –**

The Panel **NOTED** the current work programme.

The Meeting closed at 9.10 p.m.

R.L.G. DIBBS
CHAIRMAN

CORPORATE SERVICES POLICY AND REVIEW PANEL

Meeting held on Thursday, 10th November, 2016 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. P.J. Moyle (Chairman)
Cr. D.S. Gladstone (Vice-Chairman)

Cr. D.M.T. Bell
Cr. R.L.G. Dibbs
Cr. B. Jones

Cr. Marina Munro

Cr. A.R. Newell
Cr. P.F. Rust
Cr. J.E. Woolley

237. MINUTES –

The Minutes of the meeting held on 8th September, 2016 were approved and signed by the Chairman.

238. ORGANISATIONAL DEVELOPMENT STRATEGY –

The Panel welcomed Karen Edwards, Corporate Director, and Alison MacLachlan, Organisational Development Officer, who gave a presentation updating Members on the Council's Organisational Development Programme, which had been developed over a three to four year period.

In 2013, the Council's narrative had been created; "Rushmoor – fit for the future". Members of staff had been involved in the process and had worked together to identify a common understanding of the changes that would need to be made by all staff in order for the Council to become financially sustainable. It was noted that there were four key themes to the narrative:

- Political leadership
- How we will work with residents, communities, local businesses and local partners
- Leading and working together
- Learning and developing together

It was explained that the key themes of the narrative linked to core behaviours, which focused on how staff worked, not what they worked on. The length of the narrative had meant that it was difficult for staff to memorise and therefore, small groups of staff had developed 'simple rules' which summarised the principles; everyone matters, give it a go, continue to improve and take responsibility and see things through. It was noted that the simple rules used language that was easy to understand and were promoted around the Council Offices, which helped staff to remember and adopt the simple rules.

The Panel was informed of the desired outcomes of the Organisational Development Programme, which included ensuring that the Council was a sustainable learning organisation. Other areas that the strategy hoped to improve was engagement with communities, residents, businesses and partners and supporting Members in their “local leadership” roles.

In order to deliver the Council’s 8-Point Plan to achieve financial sustainability, the Organisational Development Programme was split into eight categories and examples of previous, current and future work was shared with the Panel. The Action Learning Programme was also explained in detail and Members noted that the Council had trained twelve facilitators, nine of which had been accredited. The crucial conversation training was also explained as an example for ‘organisational skills’. Between August, 2016 – January, 2017 a total of 148 members of staff would have participated in two days of training. One Head of Service had qualified as a crucial conversation trainer, which meant that the Council had not needed to arrange external trainers for the sessions. Staff feedback from the sessions had been positive and it had encouraged a number of staff members to tackle difficult conversations that had previously been avoided.

Members noted the launch of “My HR” in October, 2016, which was described as an e-portal for staff to access their payslips and view or update their basic employee information. There was an intention to include a functionality that would allow staff to claim mileage and overtime. The Panel questioned whether this system would be rolled out to elected Members and it was confirmed that this could be explored in the future.

There had also been a focus on developing core management skills, which was made available to a number of staff, including those involved in project management and aspiring managers. It was noted that further sessions would be arranged to allow additional staff to attend.

The number of staff engagement sessions had increased with a total of six planned for the year. The first staff showcase had been in 2015 and had focused on systems thinking reviews within the Council. A Member event had also taken place and both sessions gave staff the opportunity to share their experiences and how they had used systems thinking in their day-to-day work. Panel Members were invited to attend the forthcoming staff showcase, taking place on 15th December.

It was noted that, previously, there had been limited engagement with learning and development. In 2015, an appraisal experiment took place and as a result of this, development reviews had been introduced to the Council. Members of staff had been asked to complete a learning and development form after their development review session. The form allowed staff to raise areas of skills development that they would be interested in. It was noted that 261 members of staff had completed the form (88%) and, of those, 195 staff members had highlighted at least one development or learning need. Three main areas of development had been identified:

- digital and social media
- commercial skills
- political skills

The Panel was informed of the work planned for 2017. It was noted that there would be a focus on the development of skills identified in the development review process. Also, a skills audit would be carried out with the aim of creating a live skills database. This would enable the Council to utilise relevant skills that current staff members already had.

Members noted that there was a particular focus on the development of project management, this was because the Council had not been able to deliver some of the projects in the 8-Point Plan as quickly as had initially been intended. It was explained that, due to the work being done on the waste and leisure contracts and the Parking Strategy, there was a lot of change to manager and therefore, the Council would benefit from stronger project management skills.

The Panel was advised that measuring the effectiveness of the Organisational Development Strategy had been difficult to evidence. However, it was possible to recognise a change in the organisation. For example, there was more openness to utilising different digital technology, a clearer intent to tackle difficult conversations using techniques learnt and practiced through training, an increased use of listening and question skills acquired through action learning and a keen interest and involvement from staff around the organisation in initiatives that would affect the future of the Council.

The Panel thanked Karen Edwards and Alison MacLachlan for their detailed presentation and **NOTED** the update.

239. **WORK PROGRAMME –**

The Panel **NOTED** that the remaining programme of work for 2016/17 would be considered at the next mid-cycle meeting, with all Members invited to contribute in advance.

The meeting closed at 8.30 p.m.

P.J. MOYLE
CHAIRMAN

BOROUGH SERVICES POLICY AND REVIEW PANEL

Meeting held on Monday, 14th November, 2016 at the Council Offices,
Farnborough at 7.00 p.m.

Voting Members

Cr. A.R. Newell (Chairman)
Cr. M.S. Choudhary (Vice-Chairman)

Cr. T.D. Bridgeman
Cr. R. Cooper
Cr. Liz Corps

Cr. Marina Munro

Cr. M.J. Roberts
Cr. M. Staplehurst
Cr. B.A. Thomas

240. **MINUTES –**

The Minutes of the Meeting held on 12th September, 2016 were approved and signed by the Chairman.

241. **SAFER NORTH HAMPSHIRE PARTNERSHIP - UPDATE –**

The Panel was advised that, at the last mid-cycle meeting, it was agreed that appropriate items were required for discussion with the Hampshire Police and Crime Commissioner at the meeting of the Panel on 6th February 2017. The presentations given at the meeting would help inform a list of relevant issues that could be raised with Mr. Michael Lane prior to the February meeting.

The Head of Community and Environmental Services, Mr. Peter Amies, gave an overview of working arrangements and activities of the partnership. Mr. Amies advised of a number of developments within the partnership since the last update, these included: joint overview and scrutiny, community safety awards, a Peer Court and community meetings. It was advised that the Peer Court was a panel of 13-24 year olds who considered the offences of young people around theft, damage or public disorder crimes. To date, 21 cases had been heard by the Peer Court and only two of those individuals had reoffended.

The Partnership was undertaking the strategic assessment for 2015-16 to help identify emerging community safety trends, and enable the Community Safety Partnership to organise activities and allocate resources based on need. Assessments ran from April – March the following year and the Panel reviewed the data for 2015/16 compared to that for 2014/15. It was noted that the way in which data was entered and recorded had changed which did not allow easy comparison year on year.

The Panel highlighted some areas of concern, including possession of weapons and burglary in dwellings and shop lifting. Mr. Amies agreed to provide more detailed information on these issues.

A discussion took place on the rise in hate crimes, it was noted that more minorities were reporting such hate crimes but no significant increase had been identified since the 2016 EU Referendum. It was also noted that work was ongoing with schools, colleges and staff to help identify the signs of radicalisation. It was also noted that Members should contact the Housing or Community Safety teams should they have any concerns over radicalisation in their wards.

The Panel **NOTED** the update and requested that the **ACTIONS** raised be followed up at the next mid-cycle meeting.

Action to be taken	By Whom	When
Further information be sought on the 21 cases trialled by the Peer Court, details were to include the nature of the crime and the outcome of the trial.	Mr. Peter Amies, Head of Community and Environmental Services	December 2016
More detailed information be provided on key areas of crime within the Borough, specifically possession of weapons, burglary in dwellings, shoplifting and links to Indices of Multiple Deprivation.	Mr. Peter Amies, Head of Community and Environmental Services	December, 2016

242. **ROUGH SLEEPING AND STREET DRINKING –**

Mr. Ian Harrison, Corporate Director, gave a presentation to the Panel on rough sleeping and street drinking in the Borough and particularly the recent issues in Aldershot town centre.

It was noted that, historically, street drinking had caused small scale impacts throughout the Borough but mainly in the parks in Aldershot. However, in 2015, large numbers of rough sleepers and street drinkers had begun to gather in the High Street Car Park, Aldershot. The group, of 10 - 30 individuals, were very visible and high levels of concern and complaints had been received from residents, businesses and shoppers. The Council had organised a Hub Event in September 2015 in partnership with local organisations to help address the issues. Six rough sleepers engaged in the Hub Event were housed in temporary accommodation; unfortunately, all but one broke the terms of their tenancy and had returned to sleeping rough.

Subsequently, in October 2015, the Council had taken specific action to take back possession of the High Street Car Park. Injunctions had been obtained against seven individuals who had consistently been causing anti-social behaviour (ASB). All seven had been issued with terms of undertaking as part of their injunctions. By March 2016, rough sleeping and street drinking had become more visible in the town centre, particularly in Union Street. The Council had created a small team, led by Mr. Harrison, to co-ordinate an approach to address the issues. A number of initiatives had been put in place, from boarding up empty shop units to shop owners/managers recording incidents of ASB. Community Patrol Officers (CPOs) had assisted by patrolling the town centre and clearing rubbish, as required. Two additional mobile CCTV cameras were also utilised as a prevention measure. The measures taken to clear up Union Street had proved effective, although some individuals had been displaced to other areas of the town and the Council had continued to work with property owners, agencies and out-reach workers to further address the issues.

It was noted that, in August 2016, two of the individuals had been brought back before the courts for persistent breaches and had received custodial sentences of three months and one month. The individual who had received the three month custodial sentence was currently engaged and living in a new secured tenancy. However, the individual who had been sentenced to one month in prison was currently back on the street.

In June 2016, the Cabinet had agreed to convert the former Army Barrack and Air Training Cadets hut at Ordnance Road, Aldershot into a "wet hostel" for homeless people. The hostel would be run by specialists from the Society of St. James (SSJ) and would consist of nine bed spaces and provide support for long term resolution of drug, alcohol and mental health problems for an initial three year period. It was hoped that the facility would open in December 2016. The Council was also working with the Vine Centre to provide severe weather accommodation between November 2016 and March 2017 for individuals sleeping out over the winter months.

Mr. Harrison advised that street drinking and rough sleeping continued to be a significant issue locally and on a national scale. The Council's response locally had combined a supportive approach and a resolve to take firm action as required. Working in a co-ordinated and cohesive fashion with partners was critical to a long-term solution.

The Panel discussed the issues raised and supported the provision of the "wet hostel" as a positive step towards addressing long term issues. It was felt that rough sleeping and street drinking had become a way of life for some involved and a number of individuals were evidently not homeless. Support given to the individuals from the general public was helping to enable some to remain on the street; this was being addressed in public literature. It was discussed that reports of individuals receiving large sums per day begging on the streets had been helping to sustain this lifestyle.

In response to a query, it was advised that the main cost to the Council had been the physical costs, such as the installation of security gates on Union Street and the £20,000 contribution towards the construction of the “wet hostel”. The Council had prioritised the problem as a result of the large number of complaints received relating to the issue, and it was noted that the cost of officer time was relatively low and that no new officers had been appointed to tackle the issue.

The Panel were advised of a couple of incidents in Farnborough, in particular a male and female sleeping rough in Queen Elizabeth Park. The male was reported as being an ex-service man suffering from the misuse of drugs and alcohol. This had raised questions about the available support and a request was made for more information on the current working arrangements and activities at Mike Jackson House.

The Panel **NOTED** the update.

Action to be Taken	By Whom	When
More information be provided on the working arrangements and activities of Mike Jackson House, Aldershot.	Mr. Ian Harrison, Corporate Director	December 2016

243. **VIOLENCE AGAINST WOMEN AND GIRL CRIMES AND DOMESTIC ABUSE UPDATE –**

The Panel welcomed Ms. Karen Evans, Chairman of the North East Hampshire Domestic Violence Forum, who had been invited to the meeting to update the Panel on domestic violence in the Borough, in particular the cross government strategy, Violence Against Women and Girls (VAWG).

Ms. Evans reported on the VAWG cross government strategy which had the intent that, “no woman should live in fear of violence, and every girl should grow up knowing she is safe, so that she can have the best start in life.” To date, progress had been made at national level to take measures to tackle stalking; forced marriage; revenge pornography and controlling and coercive behaviour. A new law had also been introduced called “Clare’s Law”, which allowed women to check if their partner had a violent past. New protection orders were also in place for domestic and sexual violence cases and cases involving female genital mutilation (FGM), these allowed authorities to take protective action before harm occurred. It was noted that locally the support given, in such cases, was to both female and male victims.

The national VAWG Strategy 2016-2020 had four key priorities, these were:

- Prevention – by working within the education system and through the media
- Provision of Services - access at any time for anyone
- Partnership working – sharing information with other related agencies
- Pursuing perpetrators – through the use of technology, e.g. body cameras and GPS technology, and by increasing the capabilities of the police and prosecutors to help identify online crimes.

The Panel reviewed some statistics issued by the Crime Survey for England and Wales (CSEW). It was reported that the Police had recorded 1,800 – 2,000 cases of domestic abuse in 2014/15 in Rushmoor and conviction rates in Hampshire had increased from 70.5% in 2014/15 to 77.2% in 2015/16. Sexual abuse statistics were also reviewed for the six-month period between 1st April – 30th September 2016. 51 offences had been reported in Rushmoor, which represented an increase of 27.5% on the previous year. Under 18 offences accounted for 15% of all sexual offences reported, and 85% of the victims were female. The peak age range was between 14-17 years.

It was reported that, often, the domestic abuse incidents and crimes that were reported were repeats and increasingly involved parents/grandparents being abused by their over 16 child/grandchild.

Ms. Evans advised of the tiered response to reported domestic abuse. Police and associated agencies carried out risk assessments to identify those at a high risk of serious harm or murder. Victims were then categorised into high, medium or standard risk and referred to the appropriate support services. High risk cases were referred to the Multi Agency Risk Assessment Conference (MARAC). Hart and Rushmoor held monthly joint MARAC meetings, which had discussed 221 cases at risk of murder between July 2015 and June 2016. This equated to 30 cases per 10,000 population. The cases involved 311 children, 14.5% of BME cases and 9.5% male victim cases. Victims with long-term disabilities also featured, and measures were being taken to better work in such cases, especially deaf victims where specialist equipment had been used. It was also noted that a Nepali speaking domestic abuse worker was in place, managed by CAB Rushmoor and the DA forum, to help bridge the language and cultural barriers when working with Nepali victims.

It was advised that Rushmoor had a refuge facility within its boundaries which provided emergency safe accommodation for victims, as well as options for “move on” support for victims through the Hampshire Make Safe Scheme (HMSS). The HMSS included the Sanctuary Scheme, which assisted with safety plans within the home; the intention was to make it as difficult as possible for the perpetrator to access the victim’s property. Measures could

include a safe room where the door opened outwards making it harder to force open, window and door alarms and door chains.

The Panel was informed that a number of local measures were in place including healthy relationship sessions in schools and colleges, armed forces domestic abuse work and awareness raising presentations and publicity. A RADAR (Domestic Violence Intervention) programme had also been established recently aimed at young perpetrators aged between 16-23 years and was being run by the Hampton Trust in conjunction with Step by Step. There were currently two groups in Aldershot involving 7-9 males and three females.

The Panel discussed the presentation and reflected on the issues in the Borough and the need for the same level of support as the larger areas, like Southampton to be in place. The Panel also recognised the strong partnership working to make a difference to the reporting levels of domestic abuse.

The Panel **NOTED** and **ENDORSED** the update.

244. **PEST CONTROL –**

The Panel **NOTED** the outline paper, which gave a current overview of the pest control service.

245. **WORK PROGRAMME –**

The Panel **NOTED** the current work programme.

The meeting closed at 9.32 p.m.

A.R. NEWELL
CHAIRMAN

COMMUNITY POLICY AND REVIEW PANEL

Minutes of the meeting held on Thursday, 17th November, 2016 at Council Offices, Farnborough at 7.00 pm.

Voting Members

Cr. M.D. Smith (Chairman)
Cr. M.S. Choudhary (Vice-Chairman)

Cr. R. Cooper	Cr. S.J. Masterson	Cr. J.J. Preece
Cr. Jennifer Evans		Cr. P.F. Rust
a Cr. A. Jackman		Cr. J.E. Woolley

An apology for absence was received on behalf of Cr. A. Jackman.

246. MINUTES –

The Minutes of the Meeting held on 15th September, 2016 were approved and signed by the Chairman.

247. FIRST WESSEX GARAGE SITES –

The Panel welcomed Michelle Rooks-Dawson, Head of Sales and Assets, and Richard Paine, Land and New Business Manager, from First Wessex. Also in attendance were David Quest from Quest Estates (Chartered Surveyors and Valuers) and Glyn Burton from Hampshire Garages Investments Ltd. They had been invited to the meeting to explain the proposed transfer of the First Wessex garage portfolio.

David Quest gave Members a presentation on future plans for the garage sites, if they were to be sold to Hampshire Garages Investments Ltd. It was explained to the Panel that there were 1,129 garages and parking spaces with 604 (54%) let and 525 (46%) vacant.

The Panel noted that the rental of garages was not the core activity of First Wessex; its funding and resourcing had needed to be prioritised for the provision of social housing. It was noted that there had been a lack of proactive management, no regular programme of maintenance and repair and no long-term strategic objectives for continued ownership.

The Panel noted that, in order to achieve the goals of developing tidier and more desirable garage sites, Hampshire Garages would need to work with an established garage management firm. Members were advised of the criteria for the possible management firm. There was a particular need for a local office with local staff. Two firms had been shortlisted for award of the management contract: Courtman and Co. and Secure Parking and Storage.

Photographs showing the condition of some of the garage sites were shared with the Panel. It was explained that it would be necessary to identify the garage sites in disrepair and the sites with a greater tenant demand and re-build them. Members were informed that the traditional garage size would not be suitable for parking an average UK car. It was therefore intended to build garages in three sizes to cater for different uses of the units. It was suspected that security would be important to tenants and therefore, the introduction of CCTV, secured fencing and lighting was intended.

The annual rent for the garage sites had been £600 per annum and it was questioned whether this was too high and was one reason for there being such a large number of vacant sites. The potential for solar panels being fitted to the roofs of the garages had been explored. It was noted that if this was successful and resulted in greater income generation, a reduction in rent for some customers could be a possibility.

The leading competition for garage sites was the large number of self-storage companies. It was noted that the main difference between the two was that those companies offered heated and secure storage. Storage companies also offered flexible rent contracts to customers, whereas garage contracts were generally for twelve months.

Michelle Rooks-Dawson assured the Panel that First Wessex had worked with the Council's Planning Service and this had confirmed that none of the properties included in the portfolio had development potential.

The Panel **NOTED** the presentation and recommended to the Cabinet that the transfer of the garage stock to Hampshire Garages Investment Ltd. be approved, subject to:

- First Wessex entering into an agreement with the Council to ensure that the capital receipt from the sale is reinvested in schemes within the Borough
- Hampshire Garages Investment Ltd. entering into a Deed Covenant with the Council not to transfer or grant any long lease of the stock or re-develop the stock without the consent of the Council
- First Wessex meeting the Council's legal costs

248. **HEALTH AND WELLBEING –**

The Panel welcomed Colin Alborough, Environmental Health Manager, who gave Members a presentation on the current approach to health and wellbeing in Rushmoor.

Members were reminded of the roles of each core organisation that made up the NHS structure. It was noted that the Rushmoor Health and Wellbeing Partnership served two organisations, Rushmoor Strategic Partnership (RSP) and Hampshire Health and Wellbeing Forum. The Rushmoor Health and Wellbeing Partnership was created by the RSP to work

on issues affecting the health and wellbeing of local people, improve health outcomes and reduce health inequality. It was described as a multi-agency body that developed and monitored the implementation of the Rushmoor Health Strategy. The Partnership held regular meetings that were well attended.

The NHS Sustainability and Transformation Plan (STP) was shared with the Panel and it was explained that every health and care system in England had been required to produce an STP that showed how local services intended to evolve and become sustainable over a five year period. It was noted that the Frimley Health STP had been submitted in October, 2016.

The Panel noted how the Joint Strategic Needs Assessment (JSNA) supported the creation of the Hampshire Health and Wellbeing Strategy. The strategy had four main categories:

- Starting well – so every child could thrive
- Living well – so people chose to live healthier lives
- Ageing well – so people remained independent, had choice and control and timely access to high quality services
- Healthier communities – so people lived in strong and supportive communities

Members noted the health and wellbeing challenges in Rushmoor; these were measured as being worse or significantly worse than Hampshire and/or England. The issues listed were:

- Hospital admissions caused by unintentional and deliberate injuries in young people (aged 15-24)
- Obese children (Year 6)
- Mental Health (psychiatric disorders)
- Hospital stays for self-harm
- Percentage of physically active adults
- Mortality (cancer and respiratory)
- Incidence of TB
- Falls
- Excess winter deaths
- Pockets of deprivation with health inequalities

Other areas where Rushmoor results had been significantly worse than the England average included GCSEs achieved, violent crime, smoking prevalence in adults and hospital stays for self-harm. The 2015 Index of Multiple Deprivation (IMD) data this was shared and identified two Rushmoor Lower Super Output Areas (LSOAs) in the most 20% deprived areas in England; these areas were located in the Cherrywood and Aldershot Park wards.

The Panel noted the projects that had taken place in the Borough which had been delivered by a number of organisations, including Life Skills, Winter

Watch, Targeted Mental Health Awareness and Signposting, Farnborough Active Club, Active Families and Mind the Gap.

It was concluded that local public health issues would continue to be monitored, along with local help projects.

The Panel **NOTED** the update.

249. **PRE-PAYMENT METERS –**

The Panel **AGREED** that this issue would be explored at the following meeting of the Panel and that Members would be consulted with a proposed approach prior to the meeting.

250. **PRIVATE SECTOR HOUSING SURVEY –**

The Panel noted the written update and a final update on the Private Sector Housing Survey would be provided to the Panel at the end of the Municipal Year.

251. **WORK PROGRAMME –**

The Panel noted the work programme for the 2016/17 Municipal Year.

The Meeting closed at 8.39 p.m.

M.D. SMITH
CHAIRMAN

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